

Historic, archived document

Do not assume content reflects current scientific knowledge, policies, or practices.

Reserve
A 249.29
F 76

UNITED STATES DEPARTMENT OF AGRICULTURE
FOREIGN AGRICULTURAL SERVICE
WASHINGTON 25, D. C.

FAS FIELD INSTRUCTION NO. 8
April 11, 1956

SUBJECT: Congressional Correspondence

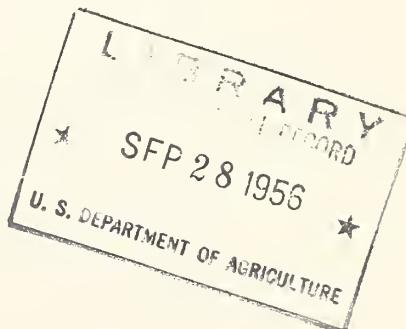
PURPOSE: To establish procedure for handling correspondence with Members of Congress.

Question has been raised from several posts as to the proper procedure in responding to requests of Members of Congress for information from Attaché posts. It is not the desire to limit such correspondence nor to interfere in any way with providing any information which may be helpful to Members of Congress. It is important that such correspondence be channeled through the FAS so that we may be currently informed concerning the subjects which are covered in such correspondence.

Therefore, it is requested that the original and two copies of all letters to Members of Congress be sent to the FAS for forwarding.

The same procedure may be followed with respect to any other correspondence regarding which the Attaché believes we should be informed. In the case of routine business correspondence with the States, it will only be necessary to provide FAS with a copy.

Distribution: List A



List for Preliminary Staff Agenda:

Messrs.	Garnett	5083
	Whipple	5083
	Burmeister	5070
	Tetro	5067
	Fraser	5080
	Minor	5089
	Roberts	5080
	Quintus	5943
	Ioanes	5075
	Motz	5089
	Stugard	5070
	Tichenor	5067
	Sherman	5536
	Babcock	5932
	Rubel	5547
	Bell	6071
	Drisko	5923
	Owen	5529
	Eskildsen	5605
	DeFelice	4070
	W. Anderson	4503
	Norris	4548
	Hearne	C-25 Escanaba Bldg.
	Olson	5554
	Morrow	6070
	Beasley	6606

